



NEVINS LIBRARY

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Nevins Memorial Local/Regional Author Submission Form

Please submit this completed form along with your material for consideration.

Submission of this form implies your agreement to the above guidelines.

Please note: If you are requesting that the library purchase this item please fill out this form to the best of your ability. Complete information will help with your request.

Circle One: I am donating material OR requesting a library purchase

Name: _____

Mailing Address: _____

Phone Number: _____

Email (Reminder: this will be our primary method of contact regarding your submission):

Type of Material: (please circle one) **Book** **DVD** **Audiobook** **Music CD**

Title of Material: _____

Genre: _____

Intended Audience: (please circle one)

Adult Fiction

Adult Non-Fiction

Children's

Teens



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If your material is being considered for the Non-Fiction Collection, please include a list of your professional credentials or expertise in the area (Including this information will aid in our review process):

If your material has been reviewed or covered in any publications, please list them below:

(If you are requesting a library purchase, please note in this box if the author or material has a connection to the Merrimack Valley)

If your material has Cataloging in Publication Data (CIP), please include it below (Including this information will aid the cataloging process if your material is chosen for addition to the collection):

Materials may be submitted directly to library staff during open hours or mailed to:

Local/Self-Published Author Submission
c/o Nevins Memorial Library
305 Broadway
Methuen, MA 01844